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NOTIFICATIONS BY GOVERNMENT

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NOTIFICATIONS BY GOVERNMENT

TAMIL DEVELOPMENT, RELIGIOUS ENDOWMENTS AND INFORMATION DEPARTMENT

Adhoc Rules Relating to Newly Created Post of 7 (Seven) categories for the Subordinate Service of Stationery and Printing Department.

*[G.O. Ms No.282, Tamil Development, Religious Endowments and Information (S&P1-1), 17th August 2012,
ஆவணி 1, திருவள்ளூர் ஆண்டு-2043.]*

No. SRO B-32/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES

The General and the Special Rules applicable to the holders of the permanent posts in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **General Foreman (Offset Co-ordination)** sanctioned from time to time for the Stationery and Printing Department, subject to modifications specified in the following Rules:-

2. Constitution:- The post shall constitute a separate category in Class-III (Machine) in the said service.

3. Appointment:- Appointment to the post shall be made by promotion from the post of Web Offset Technician

4. Qualifications:- No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

THE TABLE

<i>Method of Appointment (1)</i>	<i>Qualifications (2)</i>
By Promotion from the post of Web Offset Technician in Tamil Nadu Government Press Sub-ordinate Service	1. Minimum general educational qualification as prescribed in Schedule 1 to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Diploma in Printing Technology from a recognized Institution by any State / Central Government. 3. Experience for a period of not less than two years in the post of Web Offset Technician in Government Presses.

5. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

6. Pay:- There shall be paid to the holders of the post, a monthly pay calculated in the **Pay Band 2:Rs.9300-34800+ GP Rs. 4500**

7. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

8. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

9. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

NOTIFICATION-II

No. SRO B-33/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES

The General and the Special Rules applicable to the holders of the permanent posts in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **Web Offset Technician** sanctioned from time to time for the Stationery and Printing Department, subject to modifications specified in the following Rules:-

2. Constitution:- The post shall constitute a separate category in Class-III (Machine) of the said service.

3. Appointment:- Appointment to the post shall be made as follows:-

(i) by promotion from the posts of

- (a) Assistant Web Offset Technician; or
- (b) Offset Machine Technician; or
- (c) Machine Operator

and

(ii) by direct recruitment.

Provided that the appointment by the method of promotion shall be on the basis of seniority in the respective posts:

Provided further that the appointment by the method of promotion from the above three posts shall be in the ratio of 1:1:1. If no suitable candidate is available in any one of the above posts, the ratio shall be 1:1:

Provided also that, the appointment by the method of promotion and by direct recruitment shall be in the ratio of 2:1 in the substantive posts:

Provided also that if no, suitable person is available to fill up the post by the method of promotion the appointment shall be made by direct recruitment.

4. Qualifications:- (a) **Age:-** No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications:-** No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

THE TABLE

<i>Methods of Appointment (1)</i>	<i>Qualifications (2)</i>
1. By promotion from the post of i. Assistant Web Offset Technician; or ii. Offset Machine Technician; or iii. Machine Operator in class-III in Tamil Nadu Government Press Sub-ordinate Service	1. Minimum general educational qualifications as prescribed in Schedule 1 to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Must possess Diploma in Printing Technology or Technical Trade Certificate in Litho Offset Machine from a recognized Institution by any State / Central Government. 3. Experience for a period not less than two years in the respective posts.
2. By direct Recruitment	1. Minimum general educational qualifications as prescribed in Schedule 1 to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Must possess Diploma in Printing Technology. 3. Experience for a period of not less than five years in the operation of offset and web offset machine in a reputed Printing Press.

5. Probation:- Every person appointed to the post by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

7. Pay:- There shall be paid to the holder of the post, a monthly pay calculated in the **Pay Band 2:Rs.9300-34800+ GP Rs.4200**

8. Rule of Reservation:- The Rule relating to reservation of appointments (General Rule 22) shall apply for the appointment to the posts by direct recruitment.

9. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

10. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

11. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

NOTIFICATION –III

No. SRO B-34/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES

The General and the Special Rules applicable to the holders of the permanent posts in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **Assistant Web Offset Technician** sanctioned from time to time for the Stationery and Printing Department, subject to modifications specified in the following Rules:-

2. Constitution:- The post shall constitute a separate category in Class-III (Machine) of the said service.

3. Appointment:- Appointment to the post shall be made as follows:-

(i) by promotion from the post of

(a) Assistant Offset Machine Technician; or

(b) Machine Minder in Class-III

and

(ii) by direct recruitment

Provided that the appointment by the method of promotion shall be on the basis of seniority in the respective posts:

Provided further that the appointment by the method of promotion from the above two posts shall be in the ratio of 1:1:

Provided also that the appointment by the method of promotion and by direct recruitment shall be in the ratio of 2:1 in the substantive posts:

Provided also that, if no suitable person is available for appointment to the post by the method of promotion the appointment shall be made by direct recruitment.

4. Qualifications:- (a) **Age:-** No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications:-** No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

THE TABLE

<i>Methods of Appointment</i> (1)	<i>Qualifications</i> (2)
1. By promotion from the post of i. Assistant Offset Machine Technician; or ii. Machine Minder in class-III in Tamil Nadu Government Press Sub-ordinate Service	1. Minimum general educational qualifications as prescribed in Schedule 1 to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Must possess Diploma in Printing Technology or Technical Trade Certificate in Litho Offset Machine from a recognized Institution by any State / Central Government. 3. Experience for a period not less than two years in the respective posts.

Methods of Appointment (1)	Qualifications (2)
2. By direct Recruitment	1. Minimum general educational qualifications as prescribed in Schedule 1 to the Tamil Nadu State and Subordinate Service Rules. 2. Must possess Diploma in Printing Technology. 3. Experience for a period not less than three years in the operation of offset and web offset machine in a reputed Printing Press.

5. Probation:- Every person appointed to the post by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

7. Pay:- There shall be paid to the holder of the post, a monthly pay calculated in the **Pay Band 2:Rs.5200-20200+ GP Rs.2400**

8. Rule of Reservation:- The Rule relating to reservation of appointments (General Rule 22) shall apply for the appointment to the posts by direct recruitment.

9. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

10. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

11. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

NOTIFICATION –IV

No. SRO B-35/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES

The General and the Special Rules applicable to the holders of the permanent posts in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **Offset Machine Technician** sanctioned from time to time for in the Stationery and Printing Department, subject to modifications specified in the following Rules:-

2. Constitution:- The post shall constitute a separate category in a Class-III (Machine) of the said service.

3. Appointment:- Appointment to the post shall be made as follows:-

(i) by promotion from the post of

(a) Assistant Offset Machine Technician; or

(b) Machine Minder in Class-III

and

(ii) by direct recruitment

Provided that the appointment by the method of promotion shall be on the basis of seniority in the respective posts:

Provided further that the appointment by the method of promotion from the above two posts shall be in the ratio of 1:1:

Provided also that the appointment by the method of promotion and by direct recruitment shall be in the ratio of 2:1 in the substantive posts:

Provided also that, if no suitable person is available for appointment by the method of promotion the appointment shall be made by direct recruitment.

4. Qualifications:- (a) **Age:-** No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications:-** No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:

THE TABLE

<i>Methods of Appointment (1)</i>	<i>Qualifications (2)</i>
By Promotion from the post of (i) Assistant Offset Machine Technician; or (ii) Machine Minder in Class-III in Tamil Nadu Government Press Sub-ordinate Service	<ol style="list-style-type: none"> 1. Minimum general educational qualifications as prescribed in Schedule I to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Must possess Diploma in Printing Technology or Technical Trade Certificate in Litho Offset Machine from a recognized Institution by any State / Central Government. 3. Experience for a period not less than two years as Assistant Offset Machine Technician/ Machine Minder in class-III in Tamil Nadu Government Press.
2. By direct Recruitment	<ol style="list-style-type: none"> 1. Minimum general educational qualifications as prescribed in Schedule I to the Tamil Nadu State and Subordinate Service Rules. 2. Must possess Diploma in Printing Technology. 3. Experience for a period not less than three years in the operation of Offset machine / Web Offset Machine in a reputed Printing Press.

5. Probation:- Every person appointed to the post by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

7. Pay:- There shall be paid to the holder of the post, a monthly pay calculated in the **Pay Band 2:Rs.5200-20200+ GP Rs.2400**

8. Rule of Reservation:- The Rule relating to reservation of appointments (General Rule 22) shall apply for the appointment to the posts by direct recruitment.

9. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

10. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

11. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

NOTIFICATION –V

No. SRO B-36/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES

The General and the Special Rules applicable to the holders of the permanent posts in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **Assistant Offset Machine Technician** sanctioned from time to time for in the Stationery and Printing Department, subject to modifications specified in the following Rules:-

2. Constitution:- The post shall constitute a separate category in a Class-III (Machine) of the said service.

3. Appointment:- Appointment to the post shall be made by direct recruitment

4. Qualifications:- (a) **Age:-** No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications:-** No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

THE TABLE

<i>Methods of Appointment</i> (1)	<i>Qualifications</i> (2)
By direct Recruitment	<ol style="list-style-type: none"> 1. Minimum general educational qualifications as prescribed in Schedule I to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Must possess Diploma in Printing Technology or Technical Trade Certificate in Litho Offset Machine from a recognized Institution by any State / Central Government. 3. Experience: <ol style="list-style-type: none"> (a) For Diploma holders, not less than one year experience in the operation of Offset Printing Machine in a reputed Printing Press. (b) For Trade certificate holders not less than three years experience in the operation of Offset Printing Machine in a reputed Printing Press.

5. Probation:- Every person appointed to the post by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

7. Pay:- There shall be paid to the holder of the post, a monthly pay calculated in the **Pay Band 1:Rs.5200-20200+ GP Rs.2200**

8. Rule of Reservation:- The Rule relating to reservation of appointments (General Rule 22) shall apply for the appointment to the posts by direct recruitment.

9. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

10. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

11. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

NOTIFICATION—VI

No. SRO B-37/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES

The General and the Special Rules applicable to the holders of the permanent posts in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **Screen Printer-cum-Lamination Machine Operator** sanctioned from time to time for the Stationery and Printing Department, subject to modifications specified in the following Rules:-

2. Constitution:- The post shall constitute a separate category in Class-III (Machine) of the said service.

3. Appointment:- Appointment to the post shall be made as follows:-

- (i) by promotion from the post of
 (a) Machine Minder in Class-III; or
 (b) Compositor in Class-II

and

- (ii) by direct recruitment

Provided that the appointment by the method of promotion shall be on the basis of seniority in the respective posts:

Provided further that the appointment by the method of promotion from the above two posts shall be in the ratio of 1:1:

Provided also that the appointment by the method of promotion and by direct recruitment shall be in the ratio of 1:1 in the substantive posts:

Provided also that, if no suitable person is available for appointment by the method of promotion, the appointment shall be made by direct recruitment.

4. Qualifications:- (a) **Age:-** No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications:-** No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

THE TABLE

<i>Methods of Appointment (1)</i>	<i>Qualifications (2)</i>
1. By promotion from the post of i. Machine Minder in Class III; or ii. Compositor in Class II in Tamil Nadu Government Press Sub-ordinate Service	1. Minimum general educational qualifications as prescribed in Schedule I to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Should qualify in the Trade Test conducted by this department at the time of selection.
2. By direct recruitment	1. Minimum general educational qualifications as prescribed in Schedule I to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Diploma in Printing Technology from a recognized Institution by any State / Central Government. 3. Experience for a period not less than three years in Silk Screen Printing, knowledge of Art work and layout, Stencil Preparation, Mesh selection, Frame preparation, selection of illumination, developing and suitable inking in a reputed Printing Press.

5. Probation:- Every person appointed to the post by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

7. Pay:- There shall be paid to the holder of the post, a monthly pay calculated in the **Pay Band 1:Rs.5200-20200+ GP Rs.2400**

8. Rule of Reservation:- The Rule relating to reservation of appointments (General Rule 22) shall apply for the appointment to the posts by direct recruitment.

9. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

10. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

11. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

NOTIFICATION –VII

No. SRO B-38/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES

The General and the Special Rules applicable to the holders of the permanent posts in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **Paste-up Artist** sanctioned from time to time for the Stationery and Printing Department, subject to modifications specified in the following Rules:-

2. Constitution:- The post shall constitute a separate category in Class-VI of the said service.

3. Appointment:- Appointment to the post shall be made as follows:-

(i) by promotion from the post of

(a) Compositor in class I; or

(b) Junior Binder in class IV

and

(ii) by direct recruitment

Provided that the appointment by the method of promotion shall be on the basis of seniority in the respective posts:

Provided further that the appointment by the method of promotion from the above two posts shall be in the ratio of 1:1:

Provided also that the appointment by the method of promotion and by direct recruitment shall be in the ratio of 1:1 in the substantive posts:

Provided also that, if no suitable candidate is available for appointment by the method of promotion, the appointment shall be made by direct recruitment.

4. Qualifications:- (a) **Age:-** No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications:-** No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

THE TABLE

<i>Methods of Appointment</i> (1)	<i>Qualifications</i> (2)
1. By Promotion from the post of (i) Compositor; or (ii) Junior Binder in Tamil Nadu Government Press Sub-ordinate Service.	1. Knowledge in Retouching and Plate Processing. 2. Experience for a period not less than two years in the Offset Printing Process in Government Presses. 3. Should qualify in the Trade Test conducted by this department at the time of selection.
2. By direct recruitment.	1. Minimum general educational qualifications as prescribed in Schedule I to the Tamil Nadu State and Sub-ordinate Service Rules. 2. The technical trade certificate in Retouching, Plate processing and Desktop Publishing from a recognized Institutions by any State / Central Government. 3. Experience for a period not less than three years in Retouching and plate processing in a reputed printing press.

5. Probation:- Every person appointed to the post by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

7. Pay:- There shall be paid to the holder of the post, a monthly pay calculated in the **Pay Band 1:Rs.5200-20200+ GP Rs.2400.**

8. Rule of Reservation:- The Rule relating to reservation of appointments (General Rule 22) shall apply for the appointment to the posts by direct recruitment.

9. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

10. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

11. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

Ad hoc Rules Relating to Newly Created Post of 3 (Three) categories for the Subordinate Service of Stationery and Printing Department.

[G.O. Ms No.283, Tamil Development, Religious Endowments and Information (S&P1-1), 17th August 2012, ஆவணி 1, திருவள்ளூர் ஆண்டு-2043.]

NOTIFICATION—VIII

No. SRO B-39/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES

The General and the Special Rules applicable to the holders of the permanent post in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **Programmer** sanctioned from time to time for the Stationery and Printing Department, subject to modifications specified in the following Rules:-

2. Constitution:- The post shall constitute a distinct class in the said service.

3. Appointment:- Appointment to the post shall be made as follows:-

(i) by promotion from the post of

(a) Special Language Desk Top Publishing Operator;

(b) Desk Top Publishing Operator

and

(ii) by direct recruitment.

Provided that the appointment by the method of promotion shall be on the basis of seniority in the respective posts:

Provided further that, if no suitable person is available for appointment by the method of promotion from the post of Special Language Desk Top Publishing Operator, the persons holding the post of Desk Top publishing Operator shall be considered :

Provided also that, if no suitable person is available to fill up the post by the method of promotion, the appointment shall be made by direct recruitment.

4. Qualifications:- (a) **Age:-** No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications:-** No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

THE TABLE

<i>Methods of Appointment (1)</i>	<i>Qualifications (2)</i>
1. By Promotion from the post of (i) Special Language Desk Top Publishing Operator; or (ii) Desk Top Publishing Operator in Tamil Nadu Government Press Sub-ordinate Service	1. B.C.A. or B.Sc. Computer Science / Information Technology and Post Graduate Diploma in Computer Appliances; 2. Knowledge in system analysis, designing and developing projects, monitoring multi-user network, data preparation and maintenance of data base; 3. Ability to handle hardware and software problems, attend to user's problems in computer operations; 4. Experience for a period of not less than two years in maintaining hardware and software inventory in Government Presses.
2. By direct recruitment	1. M.C.A., or M.Sc., Computer Science / Information Technology or Degree in Engineering (Computer Science) 2. Knowledge in system analysis, designing and developing projects, monitoring multi-user network data preparation and maintenance of data base. 3. Ability to handle hardware and software problems and attending to user's problems in computer operations. 4. Experience for a period not less than three years in the qualification prescribed item 2 and 3 above.

5. Probation:- Every person appointed to the post by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

7. Pay:- There shall be paid to the holder of the post, a monthly pay calculated in the **Pay Band 2:Rs.9300-34800+ GP Rs.4700**

8. Rule of Reservation:- The Rule relating to reservation of appointments (General Rule 22) shall apply for the appointment to the posts by direct recruitment.

9. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

10. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

11. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

NOTIFICATION –IX

No. SRO B-40/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES

The General and the Special Rules applicable to the holders of the permanent post in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **Special Language Desk Top Publishing Operator** sanctioned from time to time for the Stationery and Printing Department, subject to modifications specified in the following Rules:

2. Constitution:- The post shall constitute a distinct class in the said service.

3. Appointment:- Appointment to the post shall be made as follows:-

(i) by promotion from the post of
Desk Top Publishing Operator;

and

(ii) by direct recruitment

Provided that the appointment by the method of promotion and by direct recruitment shall be in the ratio of 1:1.

4. Qualifications:- (a) **Age:-** No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications:-** No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

THE TABLE

<i>Methods of Appointment (1)</i>	<i>Qualifications (2)</i>
1. By Promotion from the post of Desk Top Publishing Operator in Tamil Nadu Government Press Sub-ordinate Service	1. Minimum general educational qualifications as prescribed in Schedule I to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Knowledge in desk top publishing in any four of the following six languages Hindi, Malayalam, Sanskrit, Kannada, Telugu, Grantham. 3. Experience for a period not less than two years as Desk Top Publishing Operator in Government Presses. 4. Selection shall be made in the basis of Trade Test conducted by this department
2. By direct recruitment	1. B.C.A. or B.Sc. Computer Science / Information Technology and Post Graduate Diploma in Computer Appliances. 2. Higher Grade in English and Tamil Typewriting and Desk Top Publishing Operator certificate issued from a recognized Institution by any State / Central Government. 3. Knowledge in desk top publishing in any four of the following six languages Hindi, Malayalam, Sanskrit, Kannada, Telugu, Grantham.

5. Probation:- Every person appointed to the post by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

7. Pay:- There shall be paid to the holder of the post, a monthly pay calculated in the **Pay Band 2:Rs.9300-34800+ GP Rs.4300**

8. Rule of Reservation:- The Rule relating to reservation of appointments (General Rule 22) shall apply for the appointment to the posts by direct recruitment.

9. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

10. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

11. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

NOTIFICATION -X

No. SRO B-41/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules.

2. The Rules hereby made shall be deemed to have come into force on the 5th December 2006.

RULES.

The General and the Special Rules applicable to the holders of the permanent post in the Tamil Nadu Government Press Sub-ordinate Service shall apply to the holders of the temporary post of **Desk Top Publishing Operator** sanctioned from time to time for the Stationery and Printing Department, subject to modifications specified in the following Rules:

2. Constitution:- The post shall constitute a distinct class in the said service.

3. Appointment:- Appointment to the post shall be made as follows:-

(i) by promotion from the post of

- (a) Imposer in class II ; or
- (b) Compositor in class II ; or
- (c) Junior Binder in class IV

and

(ii) by direct recruitment

Provided that the appointment by the method of promotion shall be on the basis of seniority in the respective posts:

Provided further that the appointment by the method of promotion from the above three posts shall be in the ratio of 1:1:1:

Provided also that the appointment by the method of promotion and by direct recruitment shall be in the ratio of 2:1 in the substantive posts:

Provided also that, if no suitable person is available for appointment, by the method of promotion, the appointment shall be made by direct recruitment.

4. Qualifications:- (a) **Age:-** No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications:-** No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

THE TABLE

<i>Methods of Appointment</i> (1)	<i>Qualifications</i> (2)
1. By Promotion from the post of (i) Imposer; or (ii) Compositor; or (iii) Junior Binder in Tamil Nadu Government Press Sub-ordinate Service	1. Minimum general educational qualifications as prescribed in Schedule 1 to the Tamil Nadu State and Sub-ordinate Service Rules. 2. Higher Grade in English and Tamil Typewriting and Desk Top Publishing Operator certificate issued from a recognized Institution by any State / Central Government. 3. Experience for a period not less than two years in Government Press. 4. Selection shall be made in the basis of Trade Test conducted by this department.
2. By direct recruitment	1. A Bachelor's Degree in Science or Statistics or Commerce or Economics from a recognized University with P.G.Diploma in Computer Applications. 2. Higher Grade in English and Tamil Typewriting and Desk Top Publishing Operator certificate issued from a recognized Institution by any State / Central Government.

5. Probation:- Every person appointed to the post by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Appointing Authority:- The appointing authority for the post shall be the Joint Director of Stationery and Printing.

7. Pay:- There shall be paid to the holder of the post, a monthly pay calculated in the **Pay Band 2:Rs.9300-34800+ GP Rs.4200**

8. Rule of Reservation:- The Rule relating to reservation of appointments (General Rule 22) shall apply for the appointment to the posts by direct recruitment.

9. Preparation of annual list of approved candidates:- For the purpose of preparation of annual list of approved candidates for appointment to the post in the service by promotion, the crucial date on which the candidate shall be qualified shall be the 15th April of every year.

10. Transfers and Postings:- The Joint Director of Stationery and Printing is the competent authority to order transfers and postings.

11. Saving Clause:- Nothing contained in the Rules shall adversely affect the holders of the posts on the date of issue of this order.

M. RAJARAM,
Secretary to Government.